

BY-LAWS

GENERAL PROVISIONS

No. 1

These By-Laws are drafted in accordance with Article 35 of the Constitution.

No. 2

The seat of EUCA is in Zurich, Switzerland.

GENERAL ASSEMBLY

No. 3

(a) The date and agenda of a session of the General Assembly shall be fixed by the Council, taking into account the suggestions of the members.

(b) Notice of a session of the General Assembly shall be sent to the members by the EUCA Secretary not less than two months prior to the date fixed, accompanied by a provisional agenda.

(c) Comments on the agenda shall be returned to the EUCA Secretary not less than one month before the date of the session.

(d) The final agenda shall be sent to Member Organizations not less than two weeks prior to the date of the session.

No. 4

Matters not appearing on the agenda of a session of the General Assembly will be considered only if prior approval is given by not less than half of the members present at the General Assembly.

COUNCIL

No. 5

The Council shall submit to the General Assembly

- (a) The report of the Council for the preceding year.
- (b) The Treasurer's report and statement of accounts of EUCA.
- (c) The report by the Editor of the European Journal of Control.
- (d) The report by the Conference Editorial Board Chair.
- (e) Proposals for the admission of new members.
- (f) A slate of candidates for election to the Council for the ensuing years, including both the Elected Officers and the Ordinary Members.
- (g) Proposals for the organization of the European Control Conference in the next four years.
- (h) Proposed modifications to the Constitution or By-Laws of EUCA.
- (i) Proposed date and place of the next session of the General Assembly.

No. 6

The EUCA Treasurer will manage the finances of the Association by the Council. In particular, he/she will

- (a) collect membership fees and other revenues;
- (b) pay the expenses of the Association;
- (c) manage EUCA funds;
- (d) prepare an annual financial report;
- (e) prepare an annual budget.

No. 7

In accordance with Article 20 of the Constitution, the EUCA Secretary

- (a) acts as Secretary of the General Assembly as well as of the Council;
- (b) shall, taking into account the suggestions of the President and the other members of the Council, prepare the agenda of each meeting of the Council and post it at least two weeks before the date of the meeting;
- (c) conducts the current business of EUCA, runs the secretarial office, deals with correspondence and maintains the records of the Association;

No. 8

The Editor of the European Journal of Control will, in accordance with any guidelines and regulations set by the Council

- (a) head the Editorial Office
- (b) handle the paper submissions and publication decisions
- (c) interact with the publisher of the Journal
- (d) report on the status of the Journal at each ordinary meeting of the General Assembly

No. 9

The Conference Editorial Board Chair is responsible for selecting the Editors who decide on the paper acceptances.

No. 10

All documents committing EUCA in any way must be signed by two members of the Council, one of whom should be the President and, if financial matters are involved, the other must be the Treasurer.

No. 11

(a) The residency restrictions of article 5 shall not apply to the founding members of the Association.

(b) Within four months of the founding of EUCA the founding members will elect the members and the Council of EUCA in accordance with the Constitution and By-Laws.